

## Skorup, Jarrett

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**From:** DEQFOIA <DEQFOIA@michigan.gov>  
**Sent:** Thursday, April 21, 2016 5:09 PM  
**To:** Skorup, Jarrett  
**Subject:** \*\*SPAM\*\* 3064-16 Cost Estimate  
**Attachments:** 3064-16 Cost Estimate.pdf

Please find attached a notice pertaining to your recent Freedom of Information Act (FOIA) request.



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
LANSING



KEITH CREAUGH  
DIRECTOR

April 21, 2016

VIA E-MAIL

Mr. Jarrett Skorup  
Mackinac Center for Public Policy  
P.O. Box 568  
Midland, Michigan 48640

Dear Mr. Skorup,

This notice responds to your March 30, 2016, email (copy enclosed), received by the Department of Environmental Quality (DEQ) on March 31, 2016, requesting information under the Freedom of Information Act (FOIA), MCL 15.231 *et seq.*

Your request will be granted as to existing, nonexempt records in the DEQ's possession falling within the scope of the request.

The estimated cost of providing the information is \$ 114.35. Please refer to the enclosed detailed Cost Worksheet for a breakdown of the fees. Failure to charge would result in an unreasonably high cost to the DEQ in this particular instance because the employee(s) must be taken away from pending work to process the request, and expend additional time to complete regularly assigned departmental work.

Section 4(2) of the FOIA, MCL 15.234(2), provides that a public body may require a good-faith deposit of one-half of the estimated FOIA processing fee. Upon receipt of a deposit check for \$57.17, made payable to the "State of Michigan" and sent to the Michigan Department of Environmental Quality, Cashier's Office-FDEQ FOIA, P.O. Box 30657, Lansing, Michigan 48909-8157, the DEQ will complete the processing of the request within an estimated 60 business days. **Please reference "FOIA 3064-16 FDEQ Hotkey" on your remittance.**

Upon completing the processing of the request, the DEQ will send notice of the balance due, the statutory basis for exemptions, if any, and the statutory remedial rights, if applicable. After receipt of the fee balance, copies of the records will be provided to you.

The DEQ's website contains the policy and procedure, public written summary, and several online databases.

Karen Edlin, Special Projects FOIA Coordinator  
DEQ  
517-284-6856  
deqfoia@michigan.gov

Enclosures

The DEQ strives to continually improve its customer service to FOIA requestors. To provide input for improvements to the FOIA process, please complete this survey: [www.surveymonkey.com/s/foiaprocess](http://www.surveymonkey.com/s/foiaprocess)

**From:** [Skorup, Jarrett](#)  
**To:** [DEQFOIA](#)  
**Cc:** [Skorup, Jarrett](#)  
**Subject:** DEQ FOIA  
**Date:** Wednesday, March 30, 2016 11:06:17 AM  
**Attachments:** [DEQ flint water.doc](#)

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Please see the attached request and acknowledge that you have received.

Jarrett Skorup  
*Digital Engagement Manager*  
*Policy Analyst*  
Mackinac Center for Public Policy  
140 W. Main St., P.O. Box 568  
Midland, MI 48640  
Phone: 989-631-0900  
[www.MichiganCapitolConfidential.com](http://www.MichiganCapitolConfidential.com)

Attention: Michigan DEQ FOIA Coordinator

March 30, 2016

**FOIA REQUEST FOR EMPLOYEE EMAILS**

To Whom It May Concern:

Pursuant to the Michigan compiled Laws Section 15.231 et seq., and any other relevant statutes or provisions of your agency's regulations I am making the following Freedom of Information Act request.

- All emails from Jan. 1, 2013 to Jan. 1, 2016 from employees Liane Shekter-Smith and Stephen Busch which contain the word "Flint."
- The names of any employees transferred, reassigned, or suspended as a result of the Flint water issues.
- The current job titles for the employees mentioned above, including Liane Shekter-Smith and Stephen Busch.
  - If you do not have the current job title, I am requesting the department the above employees were transferred to.

Please send the materials requested to the attention of Jarrett Skorup at the following address, fax number, or via e-mail at [skorup@mackinac.org](mailto:skorup@mackinac.org).

Mackinac Center for Public Policy  
P.O. Box 568  
Midland, MI 48640  
Fax: 989-631-0964  
Phone: 989-698-1908

Since the Mackinac Center for Public Policy is a non-partisan, non-profit research and educational institute, we request that these documents be provided without charge pursuant to Section 4(1) of the Freedom of Information Act.

If you elect to charge fees please notify me of the cost prior to filling this request. If any of this request is denied, please specify all the legal exemptions which you believe justify your withholding of the information. I further request that these reasons identify which document or portion of a document is not provided.

Your prompt attention to this Freedom of Information request is appreciated.

Respectfully,

Jarrett Skorup  
Policy Analyst  
Mackinac Center for Public Policy

## DEQ FOIA COST WORKSHEET

 Check if this is a Cost Estimate

 Check if Final (Actual) Cost

Date of Spreadsheet	4/21/2016
Division/Office	OEA
Section/District Name	
FOIA Contact Name	Karen Edlin
FOIA Requester Name	Jarrett Skorup/Mackinac Center
FOIA Tracking Number	3064-16
<b>Technical Staff Time*</b>	
Hours	2.5
Cost per hour: \$27.50	\$ 27.50
Total Technical staff time cost	\$ 68.75
<b>Administrative Staff Time*</b>	
Hours	2
Cost per hour: \$22.80	\$ 22.80
Total Administrative staff time cost	\$ 45.60
<b>Copying Costs</b>	
Number of Compact Discs	0
Cost per Compact Disc	\$ -
Number of Staff Generated Images	0
Cost per image	\$ 0.05
Total Cost Staff Generated Images	\$ -
Number of Requestor Generated Images	0
Cost per image	\$ 0.04
Total Cost Requester Generated Images	\$ -
<b>Total In-House Image Costs</b>	<b>\$ -</b>
Rapid Copy Estimate Provided (actual)	\$ -
Contractor Copy Estimate Provided (actual)	\$ -
<b>Total Outside Image Costs</b>	<b>\$ -</b>
<b>Mailing Costs</b>	
Directly quoted/actual Mailing Costs	
Images per ream of paper	1000
Number of Sheets	0
Estimated Shipping Weight (lbs)	0
Recipient's ZIP Code prefix	
Postal Zone relative to Lansing	
<b>Total postage cost</b>	
<b>Cost Summary</b>	
Total Technical staff time cost	\$ 68.75
Total Administrative staff time cost	\$ 45.60
Total In-House Image Costs	\$ -
Outside Image Costs	\$ -
Less Waiver for indigent persons: \$20.00**	
Total postage cost	\$ -
<b>Total Cost</b>	<b>\$ 114.35</b>

Program/PCA	20610
Index	26100
Ag Object	8857

\*NOTE: FDEQ Hotkey

Green Cells: Required Fields

Blue Cells: Enter data or 0

Yellow Cells: Enter data or Leave Blank if No Data

[Leave Blank if there is no Quote]

Assumes double-sided copying

500 sheets equals 5 pounds

First three digits only

\*Includes 50% fringe benefits multiplier

\*\*Waiver must be approved by FOIA Coordinator

Appeal this decision in writing to the Chief of the Office of Environmental Assistance, Department of Environmental Quality, P.O. Box 30457, Lansing, Michigan 48909-7957. The writing must specifically state "fee appeal," and must identify how the estimated fee exceeds the amount permitted under the FOIA.

The Chief of the Office of Environmental Assistance must respond to your fee appeal within 10 business days of its receipt. Under unusual circumstances, the time for response to your fee appeal may be extended by 10 business days.